長榮航空機票申請退款委託書暨具結書



POWER OF ATTORNEY & DECLARATION for Refund Application

一、申請辦理退票資訊 **TICKET/EMD FOR REFUND**

※機票一經申請退票則無法再使用。 The ticket/EMD will no longer be valid after applying refund.

CONF.

|  |  |  |  |
| --- | --- | --- | --- |
| 票券號碼Ticket/EMD No. | 旅客姓名 Passenger Name | 票券號碼 Ticket/EMD No. | 旅客姓名Passenger Name |
|  |  |  |  |
|  |  |  |  |

二、委託事宜 **POWER OF ATTORNEY**

※本人親自申請可無需填寫。 Please skip over if applying ticket/EMD refund in person.

## 本人

I/We

## 辦理機票退款事宜。

to apply refund on my behalf.

三、具結事宜 **DECLARATION**

## 同意委託

(旅客姓名 Passenger Name) grant permission for

(受託人姓名 Representative Name)

※若無具結事項請略過。 Please skip over if no specific declaration.

* 無法提供登機證正本。 Unable to present boarding pass.

## 本人持有之票券欲辦理異地退款，若該機票係特別票（含優惠價格機票），則未使用航段可能無退票價值。

Refund in non-original issuing office/city. ( I understand that refund value is determined by ticket rules applied ).

* 其他Others：

四、退款方式 **REFUND OPTIONS**

## ※為保障您的權益，辦理退票將依您原付款方式進行退款事宜。

To safeguard your rights, refunds applied will only be made to the credit card or bank account originally used for the purchase.

* 信用卡Credit Card

卡號Credit Card No.： 有效期Valid through：

持卡人Cardholder：

* 匯款Domestic Telegraphic Transfer

銀行名稱Bank： 戶名Account Name：

分行名稱Branch： 帳號Account No.：

※匯款手續費30元將由旅客負擔，將自退票款項中扣除。Passengers are subject to pay the bank handling fee of TWD30.

※本表單所提供之相關個人資料，僅作為本次退票申請使用。

**All personal information above will be used for refund application only.**

上述聲明皆屬實，若有重覆領款或其他民、刑事等財務糾紛，由本人∕受託人負一切責任，概與長榮航空無關。 **I/We confirm the information and application are correct and in order. The applicant and the representative are solely responsible for disputes with regard to the said application.**

此致 長榮航空股份有限公司

# The above statement is addressed to EVA Airways Corp.

立書人(旅客) **Applicant(Passenger)** 受託人 **Representative**

親筆簽名（同護照簽名） Signature (as shown on passport)

日期 Date

親筆簽名 Signature

日期 Date

護照號碼 Passport No. 連絡方式 Contact 連絡方式 Contact

填寫完成本表單並備妥檢附資料，請回傳至 。

# After filling out this form with the required attachments (if any), please E-Mail to .

* 旅客護照影本（含照片及簽名頁，簽名欄務必簽名)。 **Photocopy of passport**: For signature verification.

## 親屬關係證明。旅客為孩童或嬰兒而無法簽名者，可由其法定代理人代為簽名，並提供關係證明。

**Proof of the relationship**: For underage passengers who are not able to sign on his/her own, signature can be made by the legal representative with a proof of relationship attached. TZ-0017-04